

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814



March 28, 2000

ALL COUNTY INFORMATION NOTICE NO. I-33-00

TO: ALL COUNTY WELFARE DIRECTORS
ALL CHILD CARE COORDINATORS**REASON FOR THIS TRANSMITTAL**

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order
- ☒ Clarification Requested by One or More Counties
- ☐ Initiated by CDSS

SUBJECT: SUBMITTING REVISED CW 115 (CHILD CARE MONTHLY) REPORTS

REFERENCE: ACL 98-30 TITLE IV-A CHILD CARE MONTHLY STATISTICAL REPORT (ACF 115) AND CHILD CARE MONTHLY REPORT (CW 115);

ACIN I-45-99 CHILD CARE MONTHLY REPORT (CW 115);

ACL 99-61 CHILD CARE MONTHLY REPORT - TWO-PARENT SEPARATE STATE PROGRAM (CW 115A) AND CHILD CARE MONTHLY REPORT - CALWORKS FAMILIES (CW 115)

The purpose of this letter is to inform county welfare departments (CWDs) of a final deadline for submitting revised CW 115 reports (Child Care Monthly Reports) for reporting data through December 1999. While the California Department of Social Services (CDSS) expects that CWDs are submitting complete, accurate and timely data each month, the CDSS also recognizes the large task that CWDs have faced in implementing their county child care programs and reprogramming their data systems. Therefore, the CDSS has encouraged CWDs to submit revised CW 115 data whenever they have more complete data or to correct errors in previously submitted reports. This All County Information Notice (ACIN) establishes April 14, 2000 as the final date for counties to submit revised CW 115 reports for data through the reporting month of December 1999.

The data on the CW 115 has been used extensively:

- by the CDSS and the California Department of Finance in evaluating counties' requests for child care reserve funding;
- by the CDSS to make budget projections and county allocations;
- by the State Legislature; and
- by others who receive regular distributions of these monthly reports.

Accurate data has always been important to understanding how Stage One child care is being utilized. However, data that is reported on a timely basis has also become increasingly critical for supporting requests for statewide funding as well as making individual county allocations. These and other activities sometimes must occur within very tight timeframes that are outside of the control of CDSS.

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Additionally, some counties have submitted monthly reports with the designation "NA" (not available) instead of actual numbers for critical data, such as the number of children served, or the number of children waiting to transfer out of Stage One. Sufficient time has elapsed, since April 1998 when the CW 115 was first required, for counties to have made changes to computer systems allowing for collection of the data reported on the CW 115. Counties should be cognizant of the variety of ways in which this data has been used and the inability of the CDSS to support future requests for allocations or requests for child care reserve funding without complete, accurate, and timely data.

Please fax or mail on or before April 14, 2000 any revised CW 115 reports through the reporting period of December 1999 to:

California Department of Social Services
Data Systems and Survey Design Bureau, Reports Unit, MS 19-81
P.O. Box 944243
Sacramento, CA 94244-2430
Fax: (916) 322-9254

Any questions about this ACIN should be directed to your county Child Care Programs Bureau analyst at (916) 657-2144. If you have any questions about reporting data on the CW 115, please contact Katie Girimonte at (916) 322-9819.

Sincerely,

***Original document signed by
Lois VanBeers on March 28, 2000***

LOIS VANBEERS, Deputy Director
Research and Development Division

***Original document signed by
Jo Weber on March 28, 2000***

JO WEBER, Chief
Work Services and Demonstration
Projects Branch